

.

From: Nassif, Julianne (DPH)
Sent: Wednesday, April 29, 2009 1:54 PM
To: Servizio, Paul (DPH)
Subject: RE: Planned Power shut down - 5/2/09

Paul,
9 would be better since all facilities staff will still be here in the event of a problem

From: Servizio, Paul (DPH)
Sent: Wednesday, April 29, 2009 12:29 PM
To: Nassif, Julianne (DPH)
Subject: RE: Planned Power shut down - 5/2/09

OK I will arrive anytime you want in morn. 10:00 a.m. OK or_____

From: Nassif, Julianne (DPH)
Sent: Wednesday, April 29, 2009 11:40 AM
To: Servizio, Paul (DPH)
Subject: RE: Planned Power shut down - 5/2/09

Paul,
you can get OT for this emergency response activity.
Julie

From: Servizio, Paul (DPH)
Sent: Wednesday, April 29, 2009 10:36 AM
To: Nassif, Julianne (DPH)
Subject: RE: Planned Power shut down - 5/2/09

Julie I am running a sbmte Monday hopefully. We will shut down the LCMSMS Fri, but need I would need to come in to turn it and generator on Saturday at some time so it will stabilize. I can turn on GCMS's too, Do I have OK to come in. I am on call too this wkend. Compensation ?

From: Nassif, Julianne (DPH)
Sent: Wednesday, April 08, 2009 12:19 PM
To: Clemmer, Jill (DPH); Servizio, Paul (DPH); Jenner, Jennifer (DPH); Rubin, Alan (DPH); Jacobsen, Patricia (DPH); Salemi, Charles (DPH); O'Brien, Elisabeth (DPH)
Subject: Planned Power shut down - 5/2/09
Importance: High

Important Message Please Read Carefully

On Saturday May 2, 2009, there will be a planned power outage from 7-11 AM to transition the "Tower Building" from the existing generators to new generators. I am assured that this should go smoothly and that there will be the contingency of switching to back-up power in the event of a catastrophic failure. The advantage of a planned shutdown is that we can put provisions in place to minimize disruption/ assure safety & security. I've started thinking about this but I'm sure that I have not thought of everything. Please take a look at the list below, think about anything I may have missed & we'll get together in a week or so to discuss. Thanks.

Julie

Late April

UMMS will arrange for state trooper for drug lab
JN will notify LRN-C that we will be down on 5/2/09

UMMS will alert refrigerator truck company of the planned shutdown (worst case scenario- trucks to keep things cold)
Investigate options for handling of emergency calls (SLI is the DPH on-call for weekends)

Friday 5/1/09

Turn off delicate analytical instruments

Key lock secure laboratory doors when leaving (chuck can we key lock drug lab doors?)

JN will provide JN (John Nickerson) a list of any staff who may come to the lab that day

Saturday 5/2/09

State Trooper detailed to the Drug Laboratory

Should we have staff come in to restart instruments, reset alarms etc?

Other considerations????

Julianne Nassif

Director, Division of Analytical Chemistry
William A Hinton State Laboratory Institute
Massachusetts Department of Public Health
305 South Street Boston, MA 01230
voice 617-983-6651 fax 617-983-6662
julianne.nassif@state.ma.us